

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Board of Zoning Adjustment**



January 30, 2020

Matthew LeGrant, Zoning Administrator  
DCRA  
1100 4th Street, S.W. - Room 3100  
Washington, D.C. 20024

**Re: BZA Appeal No. 20221**

**REFERRAL MEMORANDUM AND NOTICE OF PUBLIC HEARING**

Dear Mr. LeGrant:

An individual, organization, or Advisory Neighborhood Commission (ANC) is alleging an error in the determination or decision made by an administrative officer in the administration or enforcement of the Zoning Regulations of the District of Columbia (Regulations). This appeal was filed on December 24, 2019 through the Interactive Zoning Information System (IZIS).

You are hereby notified to appear before the Board of Zoning Adjustment (Board) on **Wednesday, March 18, 2020 at 9:30 am**, at the Jerrily R. Kress Memorial Hearing Room, One Judiciary Square, at 441 4<sup>th</sup> Street N.W., Suite 220 South, Washington, D.C., 20001 for a public hearing concerning the following appeal:

**Appeal of Chain Bridge Road/University Terrace Preservation Committee**, pursuant to 11 DCMR Subtitle Y § 302, from the determination made on November 13, 2018 by the Office of the Zoning Administrator, Department of Consumer and Regulatory Affairs, that the creation of seven A&T lots created by the Office of Tax and Revenue, the proposed subdivision to create seven lots of record on the existing A&T lots for the purposes of obtaining building permits to construct seven detached principal dwelling units, did not violate the Zoning Regulations for the R-21 Zone at in the 2700 block of Chain Bridge Road N.W. (Square 1425, Lots 841-847).

**HOW TO FAMILIARIZE YOURSELF WITH THE CASE**

In order to review exhibits in the case, follow these steps:

- Visit the Office of Zoning (OZ) website at <http://dcoz.dc.gov>
- Under “Services”, click on “Interactive Zoning Information System”.
- Click on “Go to Case Records”.
- Enter the BZA application number indicated above and click the search button.
- The search results should produce the case on the right. Click “View Details”.
- Click “View Full Log”.
- This list comprises the full record in the case. Simply click “View” on any document you wish to see, and it will open a PDF document in a separate window.

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441 4<sup>th</sup> Street, N.W., Suite 200/210-S, Washington, D.C. 20001

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Board of Zoning Adjustment  
District of Columbia  
CASE NO.20221  
EXHIBIT NO.11

**INTERACTIVE ZONING INFORMATION SYSTEM (IZIS)**

In order to access and file documents for this case, log-in to IZIS at <https://app.dcoz.dc.gov/Login.aspx>. All documents provided must be submitted through IZIS at least 21 days prior to the hearing. If you submit documents within 21 days of the hearing, you must file a Motion to Request Waiver of Time Requirements (Form 150) in addition to the documents for consideration by the Board.

Individuals and organizations who wish to participate in the appeal may do so as an intervener. This is a form of party status intended for individuals or organizations that have a significant interest in the outcome of an appeal. Review the file in the case frequently prior to the public hearing so that you are prepared to respond to any filings made by other parties.

If you have any questions or require any additional information, please call OZ at 202-727-6311.

**SINCERELY,**

A handwritten signature in black ink, appearing to read "Clifford W. Moy". The signature is fluid and cursive, with a long horizontal stroke at the end.

**CLIFFORD W. MOY**  
**Secretary, Board of Zoning Adjustment**  
**Office of Zoning**